



# Jefferson Elementary

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## an IB World School

Jefferson Elementary  
**PTA**<sup>®</sup>  
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Interim Principal: Julie Norby | IB Coordinator: Laurel Ferreira

**Jefferson Elementary PTA Meeting:** General Association Meeting  
**Date:** January 27, 2026 | 6pm  
**Location:** MPR

To join the video meeting, click this link: <https://meet.google.com/ctu-yuup-ppsp>

**In Person Attendees:** Please sign in (Lauren Crandall, Lindsey Gunson, Megan Carl, Julie Haughen, Geny Hill, Laurel Ferreira, EB Sladek, Nicole Collins, Mary TBF, Rae Merritt, Claire LaBreche, Julie Norby, Justin Gunson, Tara Ludwig, Melissa Haskin, Angela Dargitz, Tania Kapple, Kristen Barron,

- A. **Call to order- 6:09pm- Lauren Crandall Quorum: yes**
- B. **Reading and approval of minutes-**
  - a. General Association Meeting Minutes from 9.23.25 - [here](#)
  - b. No corrections, minutes approved as distributed
- C. **Principal's Report-**
  - a. Interim Principal/New Principal Update - Julie Norby
    - i. The process started today for Principal selection. Jefferson teacher input occurring next week. Note regarding parent input will be emailed to Jefferson parents in the near future.
  - b. Great Kindness Challenge - started yesterday, lots of community members were in attendance.
  - c. Great time of the School Year
- D. **IB Coordinator Report - Laurel Ferreira**
  - a. TK performing Friday at the IB Rally
  - b. IB Program Update - February 27 8:45-9:30 and again at 1:30-2:15
    - i. Please come join and learn more about the International Baccalaureate Program and be part of our 5 year review process.
  - c. Volunteers Needed!
    - i. Yearbook, STEAM (come help tidy up the PTA room), Science Day Prep ( pre-April 17)
- E. **President's Report: Lauren Crandall**
  - a. Election is scheduled for March 24th General Association Meeting - please reach out if you are interested in taking on a board or committee role for the next school year. We'd love to have you! It's fun here! And more friends = more fun!!
  - b. Every empty spot does not need to be filled before the election (although it is ideal!)
  - c. Formation of the Nomination Committee - guided by Parliamentarian
    - i. Three Members + an alternate (cannot be same members who served last year)
    - ii. Nom Com docs: [spreadsheet](#), [checklist](#), [report](#)
    - iii. Role is active now through Election date of March 24, 2026
    - iv. Nominations: **MEGAN, JULIE, EB, LINDSEY. Julie motions to approve the nom com. Rae seconds. Questions/discussion? **Approved Unanimously.****
    - v. Call for a vote on nominations above to form committee (must be done today) **DONE**



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- d. Work starting on next few events (Julie will update) but we are in need of some behind the scenes help, starting now - Camp Jag and MCF - have on campus and from home options
- e. PTA Calendar - subscribe [here](#) to stay up to date or scan QR code



### F. Treasurer's Report- Geny Hill

- a. Treasurer's Report (9/23/25-1/26/26) [here](#)
- b. Checks Report (9/23/25-1/26/26)- view report [here](#). Questions? Geny motions to approve checks 5981-6013, Lindsey seconds, questions? **Approved unanimously.**
- c. Money Market account for excess funds we aren't actively using
  - i. Propose to open a new Money Market account with US Bank and transfer \$55,000 to the new account, estimating a 3.25% interest yield (rates change daily, so depends on the day we open account)
  - ii. Potential income from 2/1-6/30 is \$1787.50 @ \$55k balance, more if balance increases.
  - iii. Can move funds between accounts without penalty, easy access if funds are needed. Rates best for \$50k and up, drop substantially for less than \$50k.
  - iv. Expected expenses for remainder of year are approximately \$33,000
  - v. Expected income for remainder of year is approximately \$56,000
  - vi. Can transfer additional funds to the account to earn more interest income
  - vii. Transferring \$55,000 to MM acct leaves us with \$62,000 in working funds to pay bills
  - viii. MM account will undergo the same financial review and reconciliation process on a monthly, mid-year and end of year basis for the duration the account is open. Will not be able to pay from this account.
  - ix. Executive Board approved at the 1/13/26 meeting
  - x. **Geny Motions to open a Money Market account with US Bank with an initial deposit of \$55,000 from the Primary bank account ending in 0624. Megan seconds. Questions/concerns? Approved unanimously.**
  - xi. Why don't we spend the excess funds? We have salaries that we pay and want to have backup in case donations or grants don't come through (have enough for salaries for a few months- garden/nutrition, PE, Spanish)
  - xii.

### G. Teacher Representative - Tara Ludwig

- a. Megan Cullen sent out jog-a-thon information to Tara and that has been sent to teachers.
- b. Tara will push sign-ups for jog-a-thon.
- c. Inflatable race - need inflatables donated/borrowed.

### H. Garden Report -Lindsey Gunson

- a. WORK DAY Feb 1st 1-4pm
- b. Received soil from Kellogg, received mulch from EdCo (PLEASE come get some! Either during our work week or possibly next Thursday after school.)

### I. New Business Committee Reports -



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**a. Budget - Geny Hill**

- i. Proposed Budget Amendments (approved by board at 1/13 meeting)
  1. Add Savage Kelly grant income/expenses - \$1500
  2. Add corporate sponsorship for MCF - \$2000 income/expenses
  3. Add Disco Bingo sponsorship - \$500 income/added expenses
  4. Add KJEF program to after school clubs - \$1000 income/expenses
  5. Increase club salary expenses to \$4000 (no ELOP funding this year)
  6. Add Lunch art program expense \$750
  7. Add COPA income \$250 and increase overall expense to \$500
  8. Add funding to Garden and Nutrition salary expenses for additional hours - \$2000
  9. Increase tax preparation expenses to \$575 - see attached [engagement letter](#) with Carlsbad CPA
- ii. Motion to approve budget amendments as presented by Geny, seconded by Julie, **approved unanimously.**

**b. Fundraising- Megan Carl**

- i. Upcoming Fundraisers
  1. 2/12 Handel's 2-6 (20%) Day of jog a thon, in store!
  2. 2/19 (Thursday) Sky Zone 1:30-8 (30%)
  3. Raised a little over \$1900 so far this year
- ii. Corporate Sponsorship Packages (perks of sponsorship)- suggestions welcome
- iii. Popsicle Fridays
  1. Please spread the word - need volunteers to run the cart each Friday
  2. Sign ups found here <https://helpout.us/events/popsicle-fridays-sign-up>

**c. Programs/Events - Julie Haugen**

- i. **Volunteers Needed** for upcoming events - prep and day of help needed
  1. Jog-a-thon (2/12)
    - a. Wed 1/28/26 8:15am-10:15am
      - i. Printing & Assembling Jog-a-Thon packets
      - b. <https://helpout.us/events/jefferson-elementary-jog-a-thon-2025>
  2. Camp Jag
    - a. **Planning meeting 2/18 @ 8:15 am RM 803**
  3. Multicultural Festival + Silent Auction
    - a. **Planning meeting 2/6 @ 8:15am RM 803**
    - b. **BRING A FRIEND requirement (to volunteer, please)**
    - c. Developing committees
  4. Teacher Appreciation (5/4/26-5/8/26)
    - a. **Planning Meeting 3/11 @ 8:15am RM 803**
    - b. Theme: Totally 90's
      - i. Pump Up the Jam (Fresh Coffee, Jam filled pastries)
      - ii. Totally Righteous Pizza Party
      - iii. Boom Shakalaka–nacho average teachers/staff (Nacho Bar)





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- iv. “As if” we needed a reason to celebrate you! (Snack cart delivery)
- v. “No Doubt” we are spoiling you! (Massage Day)
5. Spring Bonds and Bites (4/23/26)
  - a. No volunteers needed for this one–yay!
- d. **Communications** - Claire La Breche
  - i. Save the date [graphic](#)
  - ii. Sponsorship [Framework](#) **COMMENTS (on google doc) DUE BY FRIDAY (1/30)**
  - iii. PTA [recruitment](#)
- e. **Volunteer Coordinator** - Melissa Haskin
  - i. List of volunteer opportunities linked [here](#) or scan QR code
- f. **Spirit Wear** - Melissa Glazebrook
  - i. Sweatshirts are in and for sale - will be selling at IB Rally on Friday (1/30)
    1. Adult crew sweatshirts \$25 kids hoodies \$35 kids crew sweatshirts \$25
- g. **Financial Review Committee** -
  - i. Prepping for Mid-Year Financial Review
- h. **Historian:** -
  - i. Log your Hours [Here](#) (that includes time at meetings!)
  - ii. Send photos of any PTA events or activities to Kristin R. - will be setting up a google drive folder to upload photos directly - coming soon
- J. Julie has calendars and upcoming important date flyers AND a huge “what does PTA fund” poster that she will put up in front of the school! If you want to help her move these around let her know.
- K.

### Upcoming Dates:

- 1/30 IB Rally (TK presenting) IB push, enroll at Jefferson!
- 2/1 Garden Work Day (please come and bring a trash can to fill with mulch for your home garden)
- 2/6 MCF planning meeting 8:15 am room 803
- 2/10 PTA Executive Board Meeting 4:30pm
- 2/12 Jog-a-thon
- 2/12 Handel’s Fundraiser 2-6 pm
- 2/13-2/16 President’s Day Weekend - no school
- 2/18 Camp Jag Planning Meeting - 8:15 am room 803
- 2/19 Sky Zone Fundraiser 1:30-8 pm
- 2/27 IB Rally
- 3 / 5 Lunch on the Lawn (Kinder/1st) 11:30
- 3/10 PTA Executive Board Meeting 4:30 pm
- 3/11 Teacher appreciation planning meeting 8:15 am room 803
- 3/12 Lunch on the Lawn (2nd/3rd) 12 pm
- 3/18 Lunch on the Lawn (4th/5th) 12:30 pm
- 3/23-3/27 Scholastic Book Fair
- 3/24-4/3 Spring Conferences (early dismissal)
- 3/24 PTA General Association Meeting ELECTION - 6 pm
- 3/27 IB Rally
- 3/28 Camp Jag family campout + movie night
- 4/6-4/10 Spring Break - no school
- 4/12 Welcome new Interim Principal Mrs, Kasia Obrzut



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Meeting Adjourned: 7:21pm Megan motions, Julie seconds, **approved unanimously.**



**Volunteer Opportunities**

**Log Volunteer Hours**